

Travel and Accommodation Claim Form



General Terms and Conditions

A copy of the account and/or receipt MUST be submitted together with the Travel and Accommodation Claim Form. Original documents must be retained by you, the member, for a minimum of 24 months from the date the claim is made. Westfund may request to sight the original document during this time and documents sent in are not returned. Claim must be made within two years of the date of service to be eligible for a benefit.

Please ensure all sections of this claim form have been completed before submitting the claim.

Your Details

Member No:	Address:	
First Name:		
Surname:	City:	
Email:	State:	Postcode:
Contact Number:		

Patient Details

First Name:	DOB:	Address:

Claim Details

Inpatient Travel & Accommodation

Benefit being claimed: (Please tick the appropriate box/es)

Accommodation Travel

If any part of this claim was for services received while a hospital inpatient, complete the following details:

Name of hospital:	Admission Date:	Discharge Date:

Outpatient Travel

Provider Name:	Provider Address:	Date of Service:
Provider Name:	Provider Address:	Date of Service:
Provider Name:	Provider Address:	Date of Service:

Your benefit will be paid directly to your nominated bank account, whether you submit a paid or unpaid account and you are responsible for paying the provider where an account has not yet been paid. You can update your bank details by using Members Online, the Westfund App or by contacting us.

Declaration

I understand that Extras benefits cannot be claimed from Westfund that have been, or will be, claimed from Medicare (unless permitted by law).

If any part of this claim is the result of an accident, illness, injury, condition or other incident for which there exists in the opinion of Westfund, a right to claim compensation from a third party, or for which a payment or consideration in settlement of a claim for compensation or damages has been received, provide the date of event ____/____/____.

I declare that all information and documents provided in support of this claim are true and correct. I authorise my medical practitioner or other health service provider to provide Westfund with any information reasonably required to assess this claim, including details relating to treatment, hospitalisation, injury, disease, ailment or diagnosis for any person covered by this claim.

I consent to the collection, use and disclosure of personal information in accordance with Westfund's Privacy Policy. I confirm that I have read and understood this form and the conditions relating to this claim.

If I am completing or signing this form on behalf of another person, I confirm I have the authority to do so and have informed them of the privacy information and consents contained in this declaration.

Full Name:	Signature:	Date:

Claiming Options: Email to: claims@westfund.com.au Post to: Westfund, PO Box 235, Lithgow NSW 2790 or claim using our App

Accommodation Terms and Conditions

- An Accommodation Benefit is payable for costs incurred as the result of boarding at a Hospital or nearby motel by the patient or one Member covered by the same Westfund Policy. Benefits are paid for the night before admission, for the nights during the hospitalisation and the night of discharge; where there is a corresponding hospitalisation record on the Member's Policy. This Benefit is not claimable for the patient while admitted.
- The Accommodation Benefit is an uncapped Benefit payable per Policy per Calendar Year. A higher Benefit is payable for the first four nights claimed per Policy. All subsequent nights claimed will be paid at a lower nightly rate per Policy.
- To be eligible for the Accommodation Benefit the Member must be admitted as a private patient.

Inpatient Travel Terms and Conditions

- Benefits will be paid on a grouped kilometre basis, in excess of 150 kilometres round trip from the Member's home locality to the locality of the hospitalisation. This benefit is not available if transport is provided by Ambulance or Non-Emergency Patient Transport.
- This Benefit is limited to one service per Member per episode of hospitalisation.
- To be eligible for the Inpatient Travel Benefit the Member must be admitted as a private patient.

Outpatient Travel Terms and Conditions

- An Outpatient Travel Benefit is payable for travel expenses incurred by a Member to attend outpatient medical specialist services when referred by a Medicare Registered Practitioner. The provider must be a recognised specialist as per Westfund's Recognition Criteria.
- An Outpatient Travel Benefit will only be paid for medical specialist services where:
 - in the case of an outpatient service, a Medicare item number is billed for that service;
 - in the case of a Specialist Dentist, a dental consultation item number is billed for that service;
- Where a Member is not billed for a medical service (e.g. post-operative consultation), a letter of attendance from the medical specialist is required.
- Benefits will be paid on a grouped kilometre basis, in excess of 150 kilometres round trip from the Member's home locality to the locality of the consultation. This Benefit is limited to one service per Member per day.

Our Privacy Policy contains information about use and disclosure of personal information, how you may access and seek correction of your personal information, how you may make a complaint about privacy, and how we will respond to your complaint.

Westfund's Privacy Policy is available on our website www.westfund.com.au and at any of our Care Centres.